



VentureIP

Email Notification of Voicemail Guide

VentureIP Load Version 2.15.0

TABLE OF CONTENTS

INTRODUCTION	2
SMTP	2
SYSTEM OPTIONS.....	2
<i>SMTP Settings</i>	2
<i>SMTP IP Address</i>	2
<i>SMTP TCP Port Assignment</i>	3
WEB ADMINISTRATION TOOL	3
LOGGING IN.....	3
<i>Edit SMTP Settings</i>	5
CONFIGURE EMAIL NOTIFICATION OF VOICEMAIL	6
<i>Personnal Email address</i>	6
<i>Return/From Email address</i>	6
WEB USER TOOL	7
LOGGING IN.....	7
<i>SMTP Screen</i>	8
<i>Edit SMTP</i>	9
ACKNOWLEDGEMENTS	9

Introduction

When activated, the Email Notification of Voicemail feature sends an email to alert you whenever a new voicemail is received. The email contains call header information, including caller name, caller number, the time and length of call. While administering the VentureIP telephone system does not require the technical expertise of a traditional "system administrator" or IT professional, it is recommended that a person with email account familiarity configure the advanced voicemail feature settings contained in this guide.

SMTP

SMTP (Simple Mail Transfer Protocol) is used to send email messages from devices on the network, supporting features such as Email Notification of Voicemail. These settings are used to configure communications with your SMTP server.

Before you can activate Email Notification of Voicemail, you have to set up SMTP, either using the System Options on a phone or the Web Administration Tool.

System Options

SMTP Settings

To toggle whether SMTP settings are set

1. In System Options, navigate to **Network Options** and press **Select**.
2. In Network Options, navigate to **SMTP Settings** and press **Select**.
The SMTP settings are displayed on the display.
3. Depending on the current setting, press either **TurnON** or **TurnOFF**.

SMTP IP Address

To change the SMTP IP Address

1. In System Options, navigate to **Network Options** and press **Select**.
2. In Network Options, navigate to **SMTP Settings** and press **Select**.
The SMTP settings are displayed on the display screen.
3. Press **ChangeIP**.
4. Use the keypad to enter the IP Address and press **Done**.

SMTP TCP Port Assignment

The port used by SMTP (default is port 25) in the premium option of voicemail notification through email is configurable.

To configure the port used by SMTP

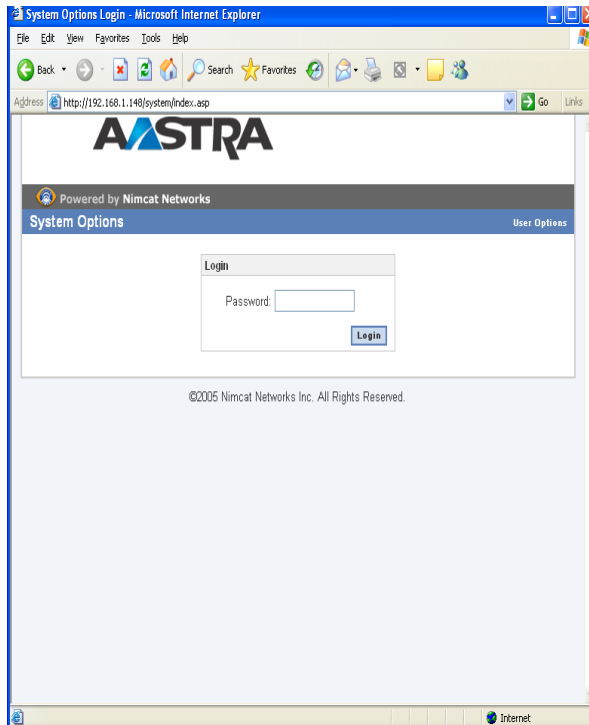
1. In System Options, navigate to **Network Options** and press **Select**.
2. Navigate to **SMTP Settings** and press **Select**.
3. Press **ChangePort**.
4. Use the keypad to edit the port number and press **Done**.

Web Administration Tool

Logging in

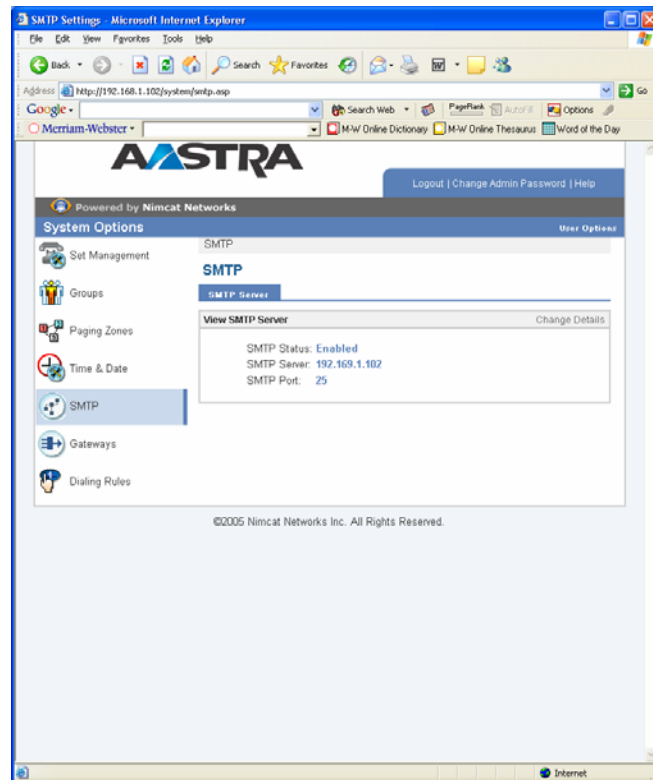
To log in

1. Enter the IP Address of your phone in a web browser. (You can find your phone's IP Address by pressing the # key.)
2. Click on System Options.
The login screen appears.



3. Enter the Password (the default Administration password is (5-4-3-2-1) and click Login.
System Options opens at Set Management.

Once you are Logged in, navigate to the SMTP page, which is shown below.

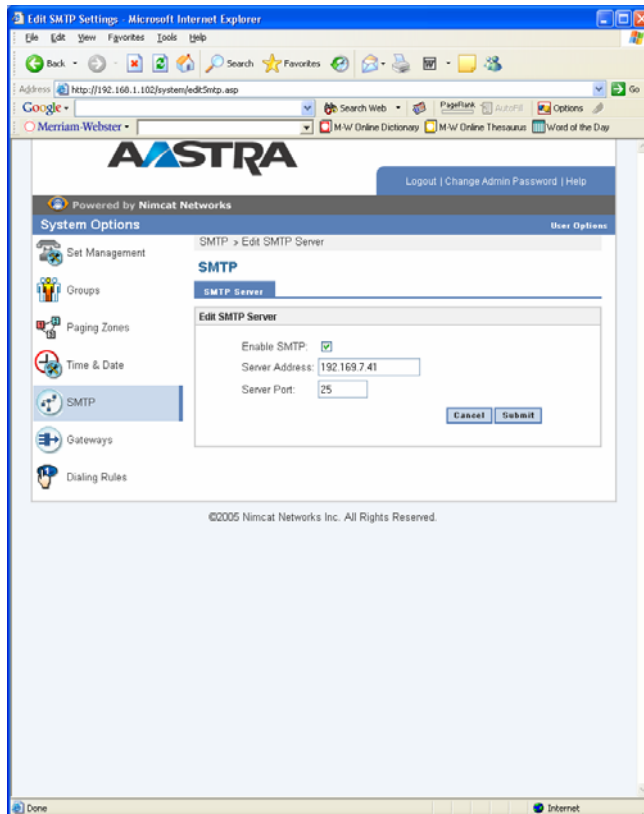


- **SMTP Status** — indicates whether message forwarding to the SMTP Server is enabled or disabled; must be enabled to allow users to operate any email-based service
- **SMTP Server** — IP address of your SMTP server
- **SMTP Port** — TCP port used by your SMTP server; port 25 by default

Edit SMTP Settings

To edit SMTP settings

1. Click **Change Details**.
The SMTP Server page appears.



2. Enter the information as follows:
 - **Enable SMTP** – toggles whether SMTP is enabled.
 - **Server Address** – the IP address of your SMTP server.
 - **Server Port** – the TCP port used by your SMTP server; port 25 by default.
3. Click **Submit** to save the changes.

Configure Email Notification of Voicemail

To configure your email notification of voicemail you also have to identify your Email address, either using the User Options on your phone/per extensions or the Web User Tool.

Personnel Email address

1. On your telephone set, select **Voicemail** and press **Select**.
2. Select **Fwd to MyEmail** and press **Select**.
3. Press the **Change** key and use the keypad to enter the email address you want your notifications sent to.
4. Select **TurnON**.

Return/From Email address

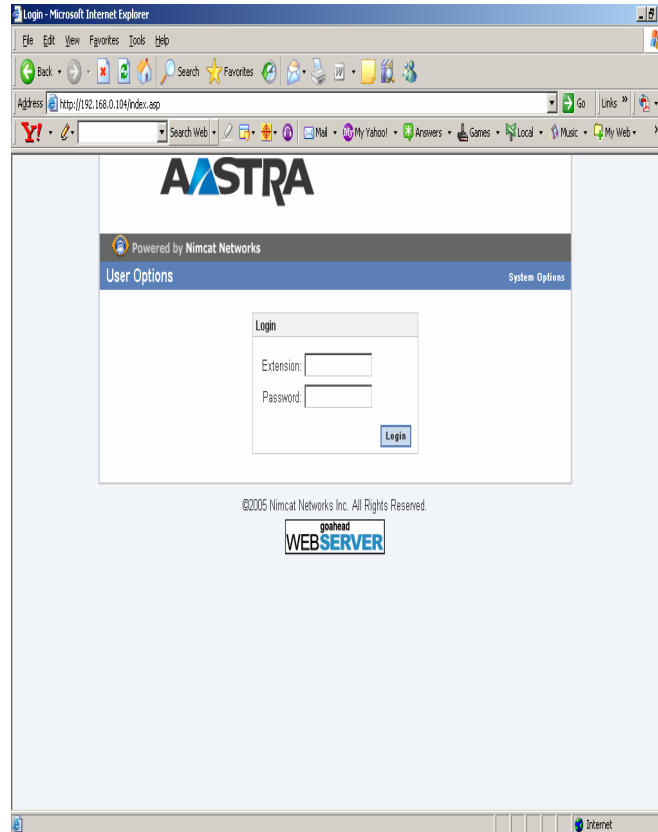
1. On your telephone set, select **Voicemail** and press **Select**.
2. Select **Return address** – This can be a dummy email address to identify that it is the email notification from your VentureIP phone (venture@abc.ca)
3. Press the **Change** key and use the keypad to enter the return email address.

Web User Tool

Logging in

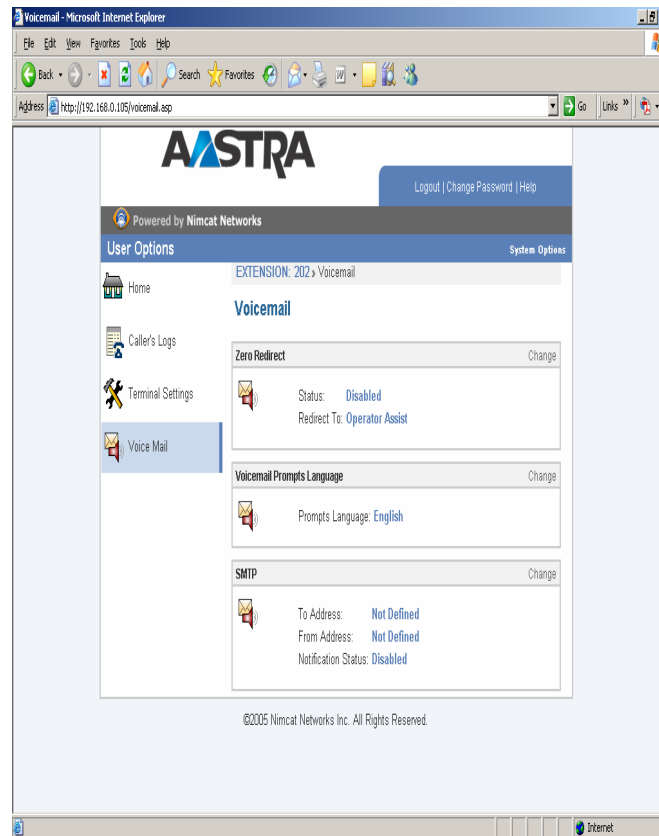
To log in

1. Enter the IP Address of your phone in a web browser. (You can find your phone's IP Address by pressing the # key.)
2. Click on User Options.
The login screen appears.



3. Enter your extension number (XXX) and enter the Password (the default Administration password is (1-2-3-4-5) and click Login.
User Options opens at Home.

Once you are Logged in, navigate to the **Voice Mail** page, which is shown below.



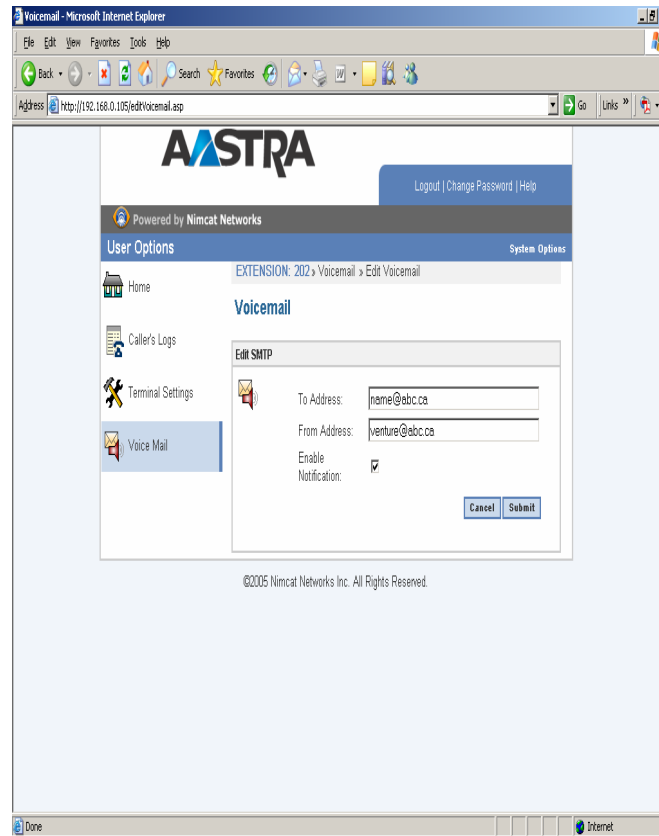
SMTP Screen

- **To Address:** Is the email address where you want to send the email notification of Voicemail
- **From address:** Is the email address of the originator (VentureIP), you can use any dummy addresses that your SMTP server will accept.
- **Notification Status:** Indicates whether message forwarding to the SMTP Server is enabled or disabled; must be enabled to allow the email notification.

Edit SMTP

To edit SMTP –

1. Click **Change**.
The Edit SMTP page appears.



2. Enter the information as follows:
 - **To Address:** – Personal email address or other (name@abc.ca)
 - **From Address:** – Dummy address or other (venture@abc.ca)
 - **Notification Status:** – Enable.
3. Click **Submit** to save the changes.

Acknowledgements

- This product includes software developed by the OpenSSL Project for use in the OpenSSL Toolkit (<http://www.openssl.org/>)
- This product includes cryptographic software written by Eric Young (eay@cryptosoft.com)